

MERLE SATROM MEMORIAL  
Guidelines, Membership Criteria, Procedures, and Selection Committee

Part I. The purpose of the Merle Satrom Memorial is:

1. To recognize, honor and pay tribute to all individuals or teams on the basis of playing ability, sportsmanship and character and who have achieved extraordinary distinction in the sport of curling, whether that distinction be achieved as an amateur or professional;
2. To recognize, honor and pay tribute to those individuals who have given distinguished services and who have made a major contribution to the development and advancement of curling in the Grand Forks Curling Club;
3. To encourage the development of the game in all its aspects by permanently recording achievements and history of the game;
4. To carry out these objectives by establishing and maintaining a memorial plaque in the Grand Forks Curling Club, and to give public prominence to the achievements of teams and individuals, past and present, deceased or alive, of the Grand Forks Curling Club.

Part II. Satrom Memorial Guidelines, Membership Criteria and Procedures

Section 1. CLASSIFICATION OF MEMBERS

There shall be three (3) categories of membership and enrollment in the Merle Satrom Memorial, namely:

- (a) Curler
- (b) Builder
- (c) Curler/Builder

"Curler" is defined as a competitor or participant recognized by the USCA whether amateur or professional and may include teams.

"Builder" is defined as any individual who has made a major contribution toward the promotion, development and advancement of curling in the Grand Forks Curling Club, and, without restricting the generality of the foregoing may include officials, managers, trainers, coaches, administrators and executives of clubs, groups and associations.

"Curler/Builder" is defined as any individual who has combined competition and participation in amateur or professional curling with continued interest and contribution toward the promotion, development and advancement of curling in the Grand Forks Curling Club.

Section 2. ELIGIBILITY

- (A) Eligibility for election to membership in the Merle Satrom Memorial shall be as follows:
- (1) Curler candidates shall be chosen on the basis of their playing ability, sportsmanship and character and who have achieved extraordinary distinction in amateur or professional curling in the United States or internationally. Candidates will have reached a high level of excellence having performed in such a way as to bring honor to the sport of curling in the United States.
  - (2) Builder candidates shall be chosen on the basis of having made a major contribution to the development and advancement of curling in the United States. This may include persons who have served as officers of local, national, regional or state curling organizations and in their capacities have rendered long and exceptional service to the game of curling and also includes those apart from these capacities who, by their assistance, help, sponsorship or other valuable contribution, have furthered the development of the game of curling.
  - (3) Curler/Builder candidates shall be chosen on the basis of achievement as a participant in amateur or professional curling and on the basis of making a significant contribution to the development and advancement of curling in the United States which combination is recognized as worthy for election to the Merle Satrom Memorial.
  - (4) Any team which has distinguished itself with the game of curling on a national or international basis.
  - (5) Any person resident outside of the Grand Forks Curling Club given outstanding service to the game of curling, provided such service, has a special application to, or effect on, curling in the Grand Forks Curling Club.
- (B) Nominations in any one of subsections (A) (1) to (5) inclusive of this subsection may include the names of persons living or deceased and who are or who have been members of the Grand Forks Curling Club and whose qualifications can comply with the eligibility rules herein provided.
- (C) Curler/Builder candidates may be either active or inactive in curling at the time of nomination.
- (D) Members of the Selection Committee shall not be eligible for election to the Merle Satrom Memorial while serving in office.

Section 3.        LIMITATIONS

In any one year, unless with special approval of the Grand Forks Board of Directors:

- (a) Not more than one nomination pursuant to subsection (A) (4) of Section 2 may be elected to the Merle Satrom Memorial;
- (b) Not more than two (2) nominations pursuant to subsection (A)(1), (2) and (3) of Section 2 may be elected to the Merle Satrom Memorial; and
- (c) No more than one nomination pursuant to subsection (A)(5) of Section 2 may be elected to the Merle Satrom Memorial.

Section 4.        MERLE SATROM MEMORIAL SELECTION COMMITTEE

- (A) The Selection Committee shall consist of five (5) members who are knowledgeable in the history, traditions, accomplishments, ability, skill, achievements and contributions of "Curlers" and "Builders" and whose judgment and integrity are most likely to ensure the fair and impartial assessment of the qualities of the candidates submitted for their consideration and to ensure the maintenance of a very high standard of excellence in the selection made by them.
- (B) The Selection Committee shall consist of A) immediate 2 past presidents of the Grand Forks Curling Club, B) immediate past president of the Scotties, and C) 2 members at large, nominated by the Nominating Committee at the annual meeting and elected by the general membership at the annual spring meeting.
- (C) No individual shall be appointed for more than two (2) successive terms.

Section 5.        ELECTIONS POSTHUMOUS

- (A) Any person who shall die between the date of his election to the Merle Satrom Memorial and the date of the enrollment ceremony shall be duly enrolled posthumously.
- (B) A deceased person may be a candidate for election to the Merle Satrom Memorial and if so elected, shall be enrolled posthumously.
- (C) At any induction ceremony held for the purpose of enrollment into the Merle Satrom Memorial, a deceased person so elected shall be represented by an individual selected by the Selection Committee.

Section 6.        NOMINATIONS

- (A) Any member, active or inactive, of the Grand Forks Curling Club may nominate candidates for the Merle Satrom Memorial.
- (B) The Selection Committee may make its own nominations for election to the Merle Satrom Memorial.
- (C) Nominations, in order to be considered by the Selection Committee, must be accompanied by an application form, stating in detail the qualifications of the nominee, including age, place of residence, whether living or deceased and all facts and information pertinent to the nomination prescribed by the guidelines in Section 2.

Year-by-year itemization of achievements, and additional pertinent information such as community service, would be welcome.

An 8 by 10 inch studio photographic print may accompany the application form.

Section 7.        ELECTION

After having reviewed the nominations received for any one year, the Selection Committee shall elect to the Merle Satrom Memorial those whom they consider worthy of the honor of election to the Merle Satrom Memorial. The decision of the Selection Committee in the election of the members shall be final and irrevocable.

Section 8.        DUTIES AND DELIBERATIONS OF THE MEMORIAL SELECTION COMMITTEE

- (A) The Selection Committee may conduct its deliberations and make its decisions either at meetings called from time to time by the chair, by correspondence or as otherwise prescribed in the guidelines.
- (B) The reasonable expenses of the Selection Committee shall be borne by the Grand Forks Curling Club, subject to any more specific policies that may be determined by the Grand Forks Curling Club Board of Directors.
- (C) The Selection Committee may, in cooperation with the Grand Forks Curling Club Board of Directors, determine and provide suitable awards, mementos or certificates to be presented to persons elected to the Merle Satrom Memorial.

Part III. Selection Committee Regulations

Section 1. ADMINISTRATION

The selection of nominees for each award shall be administered by the Selection Committee.

Section 2. SELECTION COMMITTEE

- (A) The Chair shall preside at all meetings of the Selection Committee, but in the absence of the Chair, a Chair shall be elected for the purpose of that meeting by the Selection Committee.
- (B) The quorum for any meeting of the Selection Committee shall be four (4).
- (C) There shall be no voting by proxy.
- (D) At all meetings of the Selection Committee the Chairman shall have the deciding vote in the event of a tie.
- (E) The Selection Committee shall determine its own rules of procedure provided, however, wherever possible, Roberts Rules of Order be followed.
- (F) In the event of the death or resignation of a member of the Selection Committee, the Board of Directors of the Grand Forks Curling Club shall forthwith fill the vacancy and the individual so appointed shall complete the term of his or her predecessor.

Section 3. DUTIES OF THE SELECTION COMMITTEE

- (A) The Selection Committee shall be responsible for all matters relating to the selection of candidates for awards.
- (B) The Selection Committee is authorized and empowered to pass rules, regulations, and generally to establish the procedure for the general administration and selection of candidates subject to approval of the Grand Forks Curling Club Board of Directors.

Section 4. FINANCES

All reasonable expenses of the Selection Committee shall be paid by the Grand Forks Curling Club, subject to specific reimbursement policies as determined by the Board of Directors.

Section 5.        PROCEDURE FOR NOMINATIONS AND ELECTION

- (A) All nominations shall be made to the Selection Committee, in accordance with the guidelines in Part II, Section 6.
- (B) The application form of the nomination shall be prescribed by the Selection Committee and all nominations submitted shall be in accordance with the required application form.
- (C) All nominations shall be in the hands of the Selection Committee by the date advised by the Chair annually; it is suggested that this date be set for around March 1st annually.
- (D) If the Chair of the Selection Committee is not satisfied with the information contained in the nomination form and with the supporting material, he or she shall request the nominating party to supply such additional information and facts as he/she deems necessary.
- (E) The power of election of all candidates is vested in the Selection Committee at a meeting which shall take place once a year to be held on or before the last day of March in each and every year.

Section 6.        BALLOTING

- (A) A ballot shall be used and each member of the Selection Committee shall be entitled to vote for a candidate for each award.
- (B) Any candidate receiving unanimous approval of all present and voting shall be declared elected.
- (C) If on any ballot there is no unanimous selection then the candidates receiving the highest number of votes (provided that it is not less than seventy-five percent (75%) of the total membership of the meeting present and voting) shall be declared elected.
- (D) The Chair shall then make a declaration of the ballot results and the election of candidates for each award.
- (E) Candidate nominations will be valid and considered by the Selection Committee for three consecutive years after which, if not elected, will no longer be considered valid unless renominated.

Section 7. PROCEDURE OF INDUCTION

- (A) It is expected that each newly elected member of the Merle Satrom Memorial (or proxy if said member is unavoidably absent) shall be formally inducted as a member of the Merle Satrom Memorial at an official induction ceremony. The decision to hold an induction ceremony shall be a matter for the Board Of Directors to be reviewed annually as current circumstances permit.
- (B) The time and place of such ceremony shall be as agreed upon between the Selection Committee and the Board Of Directors of the Grand Forks Curling Club . Generally this would be at the Annual Spring Meeting and Award Banquet.
- (C) At the time of induction, the new member shall receive appropriate insignias of membership; a certificate of membership and/or such other forms of recognition as the Selection Committee deem appropriate.

Section 8. PROCEEDINGS CONFIDENTIAL

No member of the Selection Committee shall at any time divulge or disclose the results or other particulars of the balloting, nor shall he disclose the vote of any member at any time.

Date Approved by Board of Directors: March 29, 1988

GRAND FORKS CURLING CLUB

Nomination Form  
For  
Merle Satrom Memorial

(Please print or type throughout this form)

Date: \_\_\_\_\_

Category: Curler \_\_\_\_\_ Builder \_\_\_\_\_ Curler/Builder \_\_\_\_\_

Name \_\_\_\_\_

Nickname (if any) \_\_\_\_\_

Deceased: Yes \_\_\_\_\_ No \_\_\_\_\_

Qualifications and achievements attached.

Nominated and recommended by:

\_\_\_\_\_  
Individual Member

This form must be completed in full and attached to an itemized statement outlining the achievements of the nominee. Data should include competitive results and/or administrative or coaching contributions. Other pertinent background material, such as community service, would be welcome.

For committee use only:

Date received: \_\_\_\_\_

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Signature Committee Chairperson

\_\_\_\_\_  
Board Approval  
(Optional)